

CYNGOR TREF **LLANIDLOES** TOWN COUNCIL

Neuadd y Dref
Llanidloes
Sir Drefaldwyn
Powys
SY18 6BN
Ffôn 01686 412353



Town Hall
Llanidloes
Montgomeryshire
Powys
SY18 6BN
Tel. 01686 412353

18 March 2024

To the **Town Mayor and Councillors, Llanidloes Town Council**, you are summoned to attend a monthly meeting of **LLANIDLOES TOWN COUNCIL** at 7.00 pm on Monday 25 March 2024 at the Council Chamber, Town Hall, Llanidloes.

The business to be transacted is as set out below:

David Powell
TOWN CLERK

Please note that prior to the formal business the following presentations will take place:

1. 6.30pm – File and Fire (Yvonne) – presentation on the Market.
2. 6.45pm – Cat Edwards, Community Engagement Officer - Hope House

AGENDA – MEETING NUMBER: 502

PRELIMINARIES - MAYOR

1. To receive and accept apologies for absence.
2. To receive and accept personal and pecuniary interests in items of business.

ADMINISTRATION – MAYOR/TOWN CLERK

1. To receive the minutes of the meeting held on 26 February 2024 and approve as a true record.
2. To receive update on progress with Youth Centre project – Town Clerk.
3. To consider any planning applications, and if desired, provide comment: Planning application reference 24/0313/FUL, installation of new land drain (part retrospective), Cambrian Works, Van Road, Llanidloes, Powys, SY18 6HN. See appendix.
4. To advise Councillors that nominations for Mayor and Deputy Mayor are required by the April 2024 Council meeting.
5. To consider email re Library/Museum lease and approve continuation – see appendix.
6. To consider and approve if desired, Local Government Pension Scheme Employer Discretions Policy – see appendix.

7. To agree local organisations/individuals to receive letter of thanks for services to the Community – List of past recipients previously provided.
8. To further consider the Crown & Anchor Restoration Project (C.A.R.P).
9. To consider holding surgeries on Saturday mornings in the Library/Museum
10. To commence a review of Committees to include type and terms of reference.
11. To receive Councillors Questions of which a minimum 3 days' prior notification has been given.
12. Agree date of next meeting – 22 April 2024, 7pm.

ESTABLISHMENT – MAYOR/TOWN CLERK

1. To receive update on new signage for the Town – Councillor Morel.
2. To receive information and updates from County Councillors (G Morgan/G Preston).
3. To receive report on progress with assumption of responsibility for Llanidloes Joint Burial Committee/Dolhafren Cemetery - Town Clerk.

FINANCE – MAYOR/CHAIR OF FINANCE PANEL/TOWN CLERK

1. Receive and approve Bank Reconciliation with PSDF valuation and aged debtor list as at 29 February 2024 – see appendix.
2. To receive and note reserves paper - see appendix.
3. To approve accounts for payment awaiting authorisation – list attached.
4. To note and ratify payments made through an ongoing variable instruction - list attached.
5. Approve increase in Town Clerk's salary scale uplift from SCP 23 to 24 (+49p per hour) as per staff contract, effective 1 April 2024. See appendix.
6. Risk Assessment and Internal Controls – 2024/25 – review and approve 2024/25 assessment – see appendix.
7. Consider, and if desired, approve the the following resolutions:
 - i. the continued use of variable direct debits for the payment of utility supplies (energy, telephone and water), subscriptions, memberships and any National Non-Domestic Rates be agreed for a period of 2 years – Financial Regulation 6.7.
 - ii. the continued use of bankers standing orders for the payment of certain items (principally salaries) be agreed for a period of 2 years – Financial Regulation 6.8.
 - iii. the continued use of BACS or CHAPS for payment of certain items (principally approved invoices) in accordance with bank procedures for creation and authorisation be agreed for a period of 2 years – Financial Regulation 6.9.

COMMITTEE

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item:

No items put forward.