

# CYNGOR TREF **LLANIDLOES** TOWN COUNCIL

Neuadd y Dref  
Great Oak Street  
Llanidloes  
Powys  
SY18 6BN

Ffôn: 01686 412353

E-bost: [clerk@llanidloestowncouncil.gov.wales](mailto:clerk@llanidloestowncouncil.gov.wales)



Town Hall  
Great Oak Street  
Llanidloes  
Powys  
SY18 6BN

Tel. 01686 412353

Email: [clerk@llanidloestowncouncil.gov.wales](mailto:clerk@llanidloestowncouncil.gov.wales)

## TRAINING PLAN – 2025-2026

All members of Llanidloes Town Council will be expected to undertake relevant training modules to assist with their work and participation in Council matters. Training is crucial to ensure that all members are aware of the correct procedures and policies. All members will abide by the Llanidloes Town Council Training Policy which was adopted by the Council on 24 February 2025.

The Local Government and Elections Act 2021, Section 67, requires community and town councils to make and publish a training plan about the provision for it's members.

Most training will be delivered by One Voice Wales on a remote individual basis. The Council may wish to purchase in particular modules for the benefit of the whole Council.

Town Clerk training will consist of Society of Local Council Clerks (SLCC) offers, One Voice Wales modules, HMRC and sundry other providers webinars.

## TRAINING NEEDS ANALYSIS

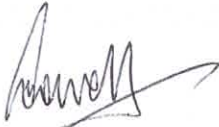
Scale 1 – 5 (Desirable to Crucial)

TRAINING	IMPORTANCE	NEED	OVERALL SCORE	DELIVERY
Basic Induction	5	5	25	New Members
Code of Conduct	5	5	25	New Members
The Council	4	3	12	New Members
The Council as an Employer	5	5	25	Clerk/Councillors
Staff Management	5	5	25	Clerk
Clerk Sessions	3	3	12	Clerk
Project Briefings	3	3	12	On request
National Conference	2	2	8	Annually
Practitioners Conference	2	2	8	Annually

VAT training	5	5	25	Annually – Webinars
Themed Webinars	3	3	12	As and when

Members may also approach the Town Clerk about other training opportunities as and when requested.

A training record for each member will be maintained and published on the Town Council web site annually.



David Powell  
Town Clerk