

CYNGOR TREF **LLANIDLOES** TOWN COUNCIL

Neuadd y Dref
Great Oak Street
Llanidloes
Powys
SY18 6BN

Ffôn: 01686 412353

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Town Hall
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Llanidloes Town Council Training Plan –2026/27

All members of Llanidloes Town Council will be expected to undertake relevant training modules to assist with their work and participation in council matters. Training is crucial to ensure that all members are aware of the correct procedures.

The Local Government and Elections Act 2021 Section 67 requires community councils to make and publish a plan about the training provision for its members. The Council will review this plan annually.

Most training will be delivered by One Voice Wales on a remote individual basis. The Council may wish to purchase in particular modules for the benefit of the whole council. Staff training will mainly be delivered by the Society of Local Council Clerks (SLCC) as sector specific training. Other training providers may be identified.

Training Needs Analysis Scale 1 (Desirable) - 5 (Crucial)

Councillors

	IMPORTANCE	NEED	OVERALL SCORE	DELIVERY DATE
Induction with Clerk	5	5	25	New Members
Code of Conduct	5	5	25	New Members and on review
The Council	4	4	16	New Members
The Council as an Employer	5	5	25	Personnel/Appeals
Effective Staff Management	5	4	20	Personnel/Appeals
In House Clerks Sessions	4	4	16	Intermittent
Project Briefings	5	4	20	Intermittent
One Voice Wales Modules	3	4	12	On request

Town and Cemetery Clerk and RFO

	IMPORTANCE	NEED	OVERALL	DATE
One Voice Wales Modules	4	4	16	
Themed Webinars	3	3	9	
Health & Safety Modules	5	5	25	
SLCC Conferences	4	4	16	

Administrative/Caretaking Staff

	IMPORTANCE	NEED	OVERALL	DATE
Code of Conduct	5	5	25	
Manual Handling	4	4	16	
First Aid	5	5	25	
COSHH	4	4	16	
OVW Modules	3	3	9	
Risk Assessment	4	4	16	

Members may also approach the Clerk about other training opportunities which may be considered by the Town Council. The Clerk will keep up to date Training Records for all members and staff. Members are asked to inform the Clerk of any training accessed for inclusion within the training record. The Clerk will be responsible for recommending relevant training to individual members and staff in order to enhance an individual's knowledge base within the sector.