

J G Hughes

Approved as a true record: 24 November 2025

CYNGOR TREF **LLANIDLOES** TOWN COUNCIL

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MINUTES OF A COUNCIL MEETING HELD IN THE CHAMBER, TOWN HALL, LLANIDLOES, ON 27 OCTOBER 2025 AT 7PM. MEETING NO: 519

Present: Mayor Dr J G Hughes, Deputy Mayor Mr W D Craig, Mr A Bennett, Mr G Davies, Mrs E Leguay, Mr G Macarthur, Mr G Morgan, Mrs A Morgan, Mr A Morel, Mrs T Davies

Town Clerk

Zoom – Cllr Mrs A M Jones

Members of the public in attendance

519.1 PRELIMINARIES - MAYOR

1. To receive and accept apologies for absence.
RESPONSE: apologies received and accepted from Councillor J Jones, Councillor K Hawkins-Selly, Councillor G Preston.
2. To receive and accept personal and prejudicial interests in items of business.
RESPONSE: Councillors, W D Craig, G Davies & T Davies, declared membership of The Llanidloes Xmas Lights Committee. Councillor T Davies declared involvement with the Royal British Legion.

519.2 ADMINISTRATION – MAYOR/TOWN CLERK

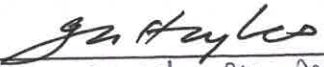
1. To receive the draft minutes of the meeting held on 29 September 2025 and approve as a true record.
RESPONSE: approved as a true record.
2. To consider any planning applications, and if desired, provide comment:
Unit 6C, Derwen Fawr Business Park, Llanidloes, SY18 6FE. Change of use from offices (B1) to a Dental Surgery (D1). Ref: 25/1365/FUL.
RESPONSE: no objections raised.
3. To agree local organisations/individuals to receive letter of thanks for services to the Community.
RESPONSE: Llanidloes Chamber of Trade re highly successful Chocolate Festival, Mr G Jerman (Fire Service retirement) and Community Centre Trustees on the recent refurbishment programme.
4. To receive Councillors Questions of which a minimum 3 days' prior notification has been given.


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- RESPONSE:** no questions received.
5. To receive One Voice Wales Practice Development note re 'The 6-month rule'.
RESPONSE: this was a reminder in respect of attendance at meetings and Councillors noted requirements.
6. To receive a draft Welsh Language Scheme policy document for approval.
RESPONSE: Machynlleth Town Council scheme was tendered as example but was considered to be an aspirational document at the moment. It was agreed to create a small group to formulate a policy.
7. To consider the need for and implications of a Welsh version of the Llanidloes Town Council website.
RESPONSE: agreed that a bilingual version of the website was required. The Town Clerk was waiting for information from the current web site administer on requirements/costs.
8. To consider and, if desired, adopt a revised Concerns and Complaints policy.
RESPONSE: policy was adopted as submitted.
9. To consider email dated 14 October 2025 from Welshpool Town Council re Public Spaces Protection Orders and agree action.
RESPONSE: agreed to support Welshpool Town Council in their endeavours.
10. To consider email dated 8 October 2025 from Powys County Council in connection with Code of Conduct Training with increased cost from £30 to £60.
RESPONSE: agreed to proceed at increased cost of £60.
11. To receive email from Councillor Sian Cox requesting meeting to discuss Sustainable Powys and agree action.
RESPONSE: agreed that the Deputy Mayor would meet with Councillor Cox.
12. Agreed date of next Council meeting – 24 November 2025, 7pm.

519.3 ESTABLISHMENT – MAYOR/DEPUTY MAYOR/TOWN CLERK

1. To receive information and updates from County Councillor.
RESPONSE: in the absence of the County Councillor (who was to report on the Old Market Hall) and his deputising Councillor, the Mayor led a discussion on situation with the Old Market Hall. Agreed to create the Old Market Hall Committee with a proposal to co-opt Mr Graham Jones on to this committee given his building expertise. A response had been received from the leaseholder, Powys County Council, dealing with the issues raised by the Town Council 5 months ago regarding dissatisfaction with the refurbishment works. There remain reservations regarding the standard of work as well as other structural issues and it was agreed that a structural engineers report was required to highlight these issues and to contribute towards the 5 years plan the Town Council needed given the lease expiry in 2031.
2. To receive an update on progress with acquiring a lease on Llanidloes Youth Centre.
RESPONSE: the lease had been completed and renovation work would be commencing in the near future. A grant application was being submitted to Transforming Towns to provide new roof and windows.
3. Biodiversity update – receive information on a potential scheme, fully funded through the Landfill Tax grant scheme, in conjunction with One Voice Wales and Zero Carbon Llanidloes.
RESPONSE: a biodiversity project for the bank behind the Football Ground was being prepared which Councillors supported. Further details to be provided in due course.


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519.4 FINANCE – MAYOR/TOWN CLERK – (APPENDICES 9 – 15)

1. Receive and approve Bank Reconciliation as at 30 September 2025 with CCLA PSDF valuation.
RESPONSE: approved.
2. To approve accounts for payment awaiting authorisation.
RESPONSE: payments totalling £4,041.16 inc vat were approved.
3. To receive a list of outstanding debtors as at 30.9.25 and agree action if required.
RESPONSE: Debtors totalling £11,088.22 were noted. A long outstanding sum of £2,482.00 re a funeral was noted. Recommendation that small claims court action be taken was approved.
4. To receive and note a list of payments made through an ongoing arrangement and bank transfers.
RESPONSE: Payments totalling £10,334.23 were noted. 2 bank transfers between Deposit Account and Current Account were also noted.
5. To receive budget update – actuals vs budget to 30.9.25.
RESPONSE: commentary of actual vs budget position was provided indicating c£4k worse than budget but some timing differences.
6. To receive minutes of the Finance, Staffing & Town Hall Committee meeting of 13 October 2025 and consider any recommendations.
RESPONSE: minutes received. Item 503.5 was discussed where business contingency issues with Town Clerk position needing to be addressed in conjunction the necessity to appoint a new Town Clerk in the near future. Agreed that advertising for applicants was a priority.
7. To consider the Auditor General's report and audit opinion on the 2023/24 (basic) and 2024/25 (full) Audits and agree any action plan.
RESPONSE: 2023/24 and 2024/25 completed audits had been returned by Audit Wales. Both had been qualified albeit some of the issues raised were actually in place, something that could have been dealt with if contact had been made with the Town Clerk. Councillors agreed that the reports could be placed on file given any contact with Audit Wales resulted in increased audit fees. The Town Clerk would prepare an action plan which would address the comments made.

519.5 COMMITTEE

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item:

An update was provided by the Town Clerk on the situations with the Town Hall Caretaker and the Town Clerk role. Both were noted by Councillors.